



**GENERAL SERVICES ADMINISTRATION  
AUTHORIZED FEDERAL SUPPLY SERVICE  
INFORMATION TECHNOLOGY SCHEDULE PRICELIST  
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT,  
SOFTWARE AND SERVICES**

**SIN 132-51 – Information Technology (IT) Professional Services**

FPDS Code D301	IT Facility Operation and Maintenance
FPDS Code D302	IT Systems Development Services
FPDS Code D306	IT Systems Analysis Services
FPDS Code D307	Automated Information Systems Design and Integration Services
FPDS Code D308	Programming Services
FPDS Code D310	IT Backup and Security Services
FPDS Code D311	IT Data Conversion Services
FPDS Code D313	Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS Code D316	IT Network Management Services
FPDS Code D317	Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified

- Note 1:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.
- Note 2:** Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services
- Note 3:** This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances, the services must be performed by the publisher or manufacturer or one of their authorized agents.

## **Zapata Technology, Inc.**

1450 Greene St. Suite 500  
Augusta, GA 30901-5246  
Phone Number: [888-708-9840](tel:888-708-9840)  
Fax Number: 706-262-2888

Web site: [www.zapatatechnology.com](http://www.zapatatechnology.com)  
Contract administration: Scott Bowers  
Email: [ScottBowers@zapatatechnology.com](mailto:ScottBowers@zapatatechnology.com)

**Business size:** 8(a) Certified, SBA Certified HUBZone, Veteran Owned, Small Disadvantaged Business

**Contract Number:** GS-35F-362BA

**Contract Period:** May 8, 2014 through May 7, 2019

*On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu driven database system. The INTERNET address for GSA Advantage! is: [www.GSAAdvantage.gov](http://www.GSAAdvantage.gov)*

## Table of Contents

INFORMATION FOR ORDERING ACTIVITIES .....	3
TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)	
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51) .....	12
CORPORATE OVERVIEW .....	17
RATE SCHEDULE .....	19
LABOR CATEGORY DESCRIPTIONS .....	21
USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION	
PROCUREMENT PROGRAMS .....	30
BEST VALUE BLANKET PURCHASE AGREEMENT FEDERAL SUPPLY SCHEDULE ..	31
BLANKET PURCHASE AGREEMENT .....	32
BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS” .....	34



INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation, SBA policy allows agencies to include in their procurement base and goals the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ On-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page (www.fss.gsa.gov) contains information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. Geographic Scope of Contract:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- [X] The Geographic Scope of Contract will be domestic and overseas delivery.
[ ] The Geographic Scope of Contract will be overseas delivery only.
[ ] The Geographic Scope of Contract will be domestic delivery only.

2. Contractor's Ordering Address and Payment Information: Ordering Address:

Ordering Address: Zapata Technology, Inc. 1450 Greene St. Suite 500 Augusta, GA 30901-5246 Attention: Scott Bowers FAX: 706-262-2888 Telephone No. 888-708-9840 Email: ScottBowers@zapatatechnology.com Website: www.zapatatechnology.com
Payment Address: Electronic Fund Transfer First Bank of Georgia Augusta, GA ABA: 061104136 Acct. No. 0147769 Attention: Yvonne Davis If EFT not be available, use Ordering Address

Contractors are required to accept the Government purchase card for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Government purchase cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering agencies to obtain technical and/or ordering assistance: [\(888\) 708-9840](tel:8887089840) or [\(706\) 955-4809](tel:7069554809)

**3. Liability for Injury or Damage:**

The Contractor shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

**4. Statistical Data for Government Ordering Office Completion of Standard Form 279:**

- Block 9: G. Order/Modification Under Federal Schedule Contract
- Block 16: Data Universal Numbering System (DUNS) Number: 806961376
- Block 30: Type of Contractor – A. Small Disadvantaged Business
- Block 31: Woman-Owned Small Business – No
- Block 32: HUBZone Small Business Concern – Yes
- Block 33B: Small Disadvantaged Business Program – A. 8(a) Contract Award
- Block 37: Contractor's Taxpayer Identification Number (TIN): 26-0731871
- Block 40: Veteran-Owned Small Business – B. Other Veteran Owned Small Business

- a. CAGE Code: 4VC65
- b. Contractor has registered with the Central Contractor Registration Database.

**5. FOB: Destination**

**6. Delivery Schedule:**

- a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

<u>SPECIAL ITEM NUMBER</u>	<u>DELIVERY TIME (Days ARO)</u>
132-51	As negotiated between Agency and Contractor

- b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. **Discounts:** Prices shown are NET Prices; Basic Discounts have been deducted.
- Prompt Payment: 1% - 15 days; 0% - 30 days from receipt of invoice or date of acceptance, whichever is later.
  - Quantity: None
  - Dollar Volume: None
  - Government Educational Institutions: Receive the same as all other Federal Government customers.

8. **Trade Agreements Act of 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. **Statement Concerning Availability of Export Packing:** Standard commercial packaging provided

10. **Small Requirements:** The minimum dollar value of orders to be issued is \$100.00.

11. **Maximum Order (All dollar amounts are exclusive of any discount for prompt payment):**

- The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000: Special Item Number 132-51 - Information Technology (IT) Services

12. **Ordering Procedures for Federal Supply Schedule Contracts:**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. **Federal Information Technology/Telecommunications Standards Requirements:**

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

- 13.1 Federal Information Processing Standards Publications (FIPS PUBS)

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS)

are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

#### 13.2 Federal Telecommunication Standards (FED-STDS)

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202) 619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301) 975-2833.

#### 14. Contractor Tasks / Special Requirements (C-FSS-370) (NOV 2003):

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with



obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

- (e) **Personnel:** The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) **Organizational Conflicts of Interest:** Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) **Documentation/Standards:** The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) **Data/Deliverable Requirements:** Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) **Government-Furnished Property:** As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) **Availability of Funds:** Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) **Overtime:** For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed at time and a half of the labor rate).

#### **15. Contract Administration for Ordering Activities:**

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

#### **16. GSA Advantage:**

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:



- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsadvantage.gov>.

#### **17. Purchase of Open Market Items / Incidental, Non-Schedule Items:**

Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if**:

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

#### **18. Contractor Commitments, Warranties and Representations:**

- a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:
  - (1) Time of delivery/installation quotations for individual orders;
  - (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
  - (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.
- b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.



- c. The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

**19. Overseas Activities:**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Not Applicable

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

**20. Blanket Purchase Agreements (BPAs):**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

**21. Contractor Team Arrangements:**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

**22. Installation, Deinstallation, Reinstallation:**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The

proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

**23. Section 508 Compliance:**

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) and standards can be found at [www.Section508.gov/](http://www.Section508.gov/). Zapata Technology fully understands our government customers must act in accordance with Section 508 of the United States Rehabilitation Act, and is committed to assisting ordering activities with products and services that provide accessibility for all our customers, including those with disabilities. Please contact Zapata Technology for detailed information.

**24. Prime Contractor Ordering From Federal Supply Schedules:**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:  
This order is placed under written authorization from \_\_\_\_\_ dated \_\_\_\_\_. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

**25. Insurance—Work On A Government Installation (JAN 1997)(FAR 52.228-5):**

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective:
  - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
  - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

**26. Software Interoperability:**



Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

**27. Advance Payments:**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

## **TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

### **1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

### **2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

### **3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

### **4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

## **5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either:

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if:

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its' right to the adjustment within 30 days after the end of the period of work stoppage, provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. INSPECTION OF SERVICES**

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT



TERMS AND CONDITIONS  COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I   OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

## **9. INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

### **a. Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**



The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional Services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by:
  - (1) The offeror;
  - (2) Subcontractors; and/or
  - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

## **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

## **14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

## **15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.



**16. DESCRIPTION OF IT PROFESSIONAL SERVICES  
AND PRICING**

Please see the individual service category descriptions and prices for special item 132-51.

## CORPORATE OVERVIEW

“ We save lives. ”

*-Randall Zapata, President of Zapata Technology*

Embedded within Zapata Technology and driven by our leadership team and employees is a culture that is committed to the highest level of professional ethics and corporate behaviors. Our understanding of strong business ethics and corporate behaviors sets us apart from our competition and broadcasts the Zapata Technology name as an honest company that delivers the highest quality of products and services.

### Core Competencies:

<ul style="list-style-type: none"> <li>▪ JAVA and .NET Software development utilizing Agile Software Development Methodology</li> <li>▪ Cloud Computing</li> <li>▪ Systems Engineering and Integration</li> <li>▪ Systems Administration</li> <li>▪ Information Assurance</li> <li>▪ Spring Integrations / Spring Framework</li> </ul>	<ul style="list-style-type: none"> <li>▪ Cyber – Data Engineering</li> <li>▪ Data Management/Integration</li> <li>▪ Database Administration</li> <li>▪ Software and Mobile Application Development</li> <li>▪ Software Testing, Validation and Verification</li> <li>▪ Apache NiFi Data Ingest</li> </ul>
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### Our awards and certifications:

- HUBZone SBA Certified
- 8(a) SBA Certified
  - SBA 8(a) Case Number: 306789
  - SBA 8(a) Entrance Date: 07/10/2015
  - SBA 8(a) Exit Date: 07/10/2024
  - Primary NAICS Code: 541511
  - Secondary NAICS Codes:
 

▪ 334220	517110	518210	541330	541512
▪ 541513	541519	541611	541618	541712
▪ 541990	611310	611420	611430	811212
  - POC
    - Lillian Martin  
Business Opportunity Specialist / SBA Georgia District Office  
Voice – [404-331-0100](tel:404-331-0100) ext. 703  
[LILLIAN.MARTIN@SBA.GOV](mailto:LILLIAN.MARTIN@SBA.GOV)



- Washington Technology Fast 50 Winner 2014 & 2015
- Inc. 5000 Winner 2014 & 2015
- Small Disadvantaged Business (Self-Certified)
- Georgia DOT Disadvantaged Business Enterprise (DBE)
- Veteran-Owned – VA Certified
- Top Secret Facility Clearance (SCI)

**Our projects are:**

- USASOC – ARSOF Data Warehouse
- CECOM SSES NexGen TO 002 Agile Software Development support for CECOM ESD
  - Financial Disclosure Management (FDM) – Java Development on Linux
  - Logistics and Readiness Center (LRC)
  - Army Review Boards Agency (ARBA)
  - Center of Military History (CMH)
- DCGS-A Fixed and Mobile software sustainment and integration support
- CERDEC I2WD –Tactical Cloud Reference Implementation (TCRI) - Cloud development, data ingestion, and integration support and Army Cyber RDK
- Navy - Agile .NET Software Development for Navy Personnel Center
- U.S. Army Intelligence and Security Command (INSCOM) – Software support
- SOUTHCOM / Joint Task Force-Guantanamo (GTMO) J2 Advance Research and Technology Services
- JAVA and .NET Software development utilizing Agile Software Development Methodology.
- Distributed Common Ground System Army (DCGS-A) SME support for both Fixed and Mobile platforms.
- Information Assurance (IA) programs that ensure DOD IA compliance requirements are met.
- Cloud data integration for INSCOM and CERDEC

## RATE SCHEDULE

May 8, 2014 to May 7, 2019

SIN No – PART No.	Labor Category Title	GSA Rate 5/8/14 – 5/7/15	GSA Rate 5/8/15 – 5/7/16	GSA Rate 5/8/16 – 5/7/17	GSA Rate 5/8/17 – 5/7/18	GSA Rate 5/8/18 – 5/7/19
132-51-01	VP/Engineering (SME) Executive Scientist (Onsite)	\$252.59	\$260.17	\$267.97	\$276.01	\$284.29
132-51-02	VP/Engineering (SME) Executive Scientist (Offsite)	\$278.43	\$286.78	\$295.39	\$304.25	\$313.38
132-51-03	Program Manager	\$168.05	\$173.09	\$178.28	\$183.63	\$189.14
132-51-04	Information Assurance Engineer (Journeyman)	\$87.70	\$90.33	\$93.04	\$95.83	\$98.71
132-51-05	Information Security Engineer (Journeyman)	NA	\$89.63	\$92.32	\$95.09	\$97.94
132-51-06	Information Security Engineer (Senior)	NA	\$118.65	\$122.21	\$125.88	\$129.65
132-51-07	Programmer Analyst (Intermediate)	\$69.63	\$71.72	\$73.87	\$76.09	\$78.37
132-51-08	Programmer Analyst (Journeyman)	\$73.51	\$75.72	\$77.99	\$80.33	\$82.74
132-51-09	Programmer Analyst (Senior)	\$82.88	\$85.37	\$87.93	\$90.57	\$93.28
132-51-10	Software Engineer (Entry)	\$73.18	\$75.37	\$77.64	\$79.97	\$82.36
132-51-11	Software Engineer (Intermediate)	\$111.87	\$115.23	\$118.68	\$122.24	\$125.91
132-51-12	Software Engineer (Journeyman)	\$118.72	\$122.28	\$125.95	\$129.73	\$133.62
132-51-13	Software Engineer (Lead/Senior)	\$136.98	\$141.09	\$145.32	\$149.68	\$154.17
132-51-14	Software Engineer (Executive Scientist)	NA	\$133.49	\$137.49	\$141.62	\$145.87

SIN No – PART No.	Labor Category Title	GSA Rate 5/8/14 – 5/7/15	GSA Rate 5/8/15 – 5/7/16	GSA Rate 5/8/16 – 5/7/17	GSA Rate 5/8/17 – 5/7/18	GSA Rate 5/8/18 – 5/7/19
132-51-15	System Engineer (Journeyman)	\$104.27	\$107.40	\$110.62	\$113.94	\$117.36
132-51-16	System Engineer (Lead/Senior)	\$134.19	\$138.21	\$142.36	\$146.63	\$151.03
132-51-17	Software System Architect (Senior)	NA	\$120.17	\$123.78	\$127.49	\$131.31
132-51-18	Tester	NA	\$68.37	\$70.42	\$72.53	\$74.71
132-51-19	Test Analyst (Intermediate)	NA	\$63.03	\$64.92	\$66.87	\$68.87
132-51-20	Test Engineer (Journeyman)	NA	\$68.67	\$70.73	\$72.85	\$75.04
132-51-21	Test Engineer (Lead/Senior)	\$67.19	\$69.21	\$71.28	\$73.42	\$75.62
132-51-22	Test Manager (Lead/Senior)	NA	\$86.58	\$89.18	\$91.85	\$94.61
132-51-23	Developer	NA	\$97.56	\$100.49	\$103.50	\$106.61
132-51-24	Functional Expert Data Ingestion Specialist	NA	\$133.16	\$137.15	\$141.27	\$145.51
132-51-25	Business Analyst (Journeyman)	NA	\$66.39	\$68.38	\$70.43	\$72.55
132-51-26	Engineer Field Software (Journeyman)	NA	\$104.27	\$107.40	\$110.62	\$113.94



## LABOR CATEGORY DESCRIPTIONS

<b>132-51-01 and 132-51-02: VP/Engineering (SME) Executive Scientist</b>
<p><u>Minimum Experience:</u> Three (3) years of experience in relevant technical field.</p> <p><u>Functional Responsibility:</u> President, VP, Engineering (SME), or Executive Scientist acting as a recognized technical expert. Functions as the highest-level individual contributor in at least one technical area. Utilizes expertise in business management practices, industry requirements and information technology disciplines to develop technical and/or business solutions to client problems. High level of diverse technical and industry experience related to a specific skill set. Typically has specialization in a particular technology or business application. Keeps abreast of technological developments and industry trends.</p> <p><u>Minimum Education:</u> Associate’s Degree, or two (2) years of Technical School, or seven (7) total years of experience in relevant technical field.</p>

<b>132-51-03: Program Manager</b>
<p><u>Minimum Experience:</u> Eight (8) years of experience in relevant technical field.</p> <p><u>Functional Responsibility:</u> Capable of planning, coordinating, and directing the activities of administrative, program, and technical personnel. Has a thorough understanding and experience in the complete life-cycle management of military systems. Has knowledge and experience with Department of Defense (DOD)/Army plans, policies, standards, and methods aimed at the acquisition and support of military systems. Capable of managing and controlling schedules and cost to provide on time, within budget, performance of all aspects of the contractual effort. Capable of providing direction for operations and ensuring compliance with all management policies, plans, and procedures.</p> <p><u>Minimum Education:</u> Bachelor’s Degree or ten years relevant experience. Preferred certifications include CompTIA Security +, or Project Management Professional (PMP) (working towards certifications is fine).</p>

**132-51-04: Information Assurance Engineer (Journeyman)**

Minimum Experience: Five (5) years of experience in relevant technical field.

Functional Responsibility: Ensure the integrity of host computers, multiple databases and secure data transfers. Maintain existing capabilities and implement appropriate up to date security technologies. Develop plans to safeguard computer files and contribute in building security architecture. Skills/Specialties include IT Security & Infrastructure, Network security management, Security Intrusion Detection, Security Policies and Procedures, Security Risk Management, and/or Security Testing and Auditing.

Minimum Education: Bachelor's Degree or eight (8) total years of experience.

**132-51-05: Information Security Engineer (Journeyman)**

Minimum Experience: Five (5) years of experience in relevant technical field.

Functional Responsibility: Responsible for the design, development, implementation, and/or integration of a DoD IA architecture, system, or system component for use within the Network Environment (NE). Ensures that IA related IS will be functional and secure within the Network Environment and consequently the IA architecture. DoD 8570.01-M spells out the tasks and duties in detail, which compliance must be adhered to.

Minimum Education: Bachelor's Degree

**132-51-06: Information Security Engineer (Senior)**

Minimum Experience: Ten (10) years of experience in relevant technical field.

Functional Responsibility: Responsible for the design, development, implementation, and/or integration of a DoD IA architecture, system, or system component for use within Computing Environment (CE), Network Environments (NE), and enclave environments. Ensures that the architecture and design of Department of Defense (DoD) Information Systems (IS) are functional and secure. This may include designs for program of record systems and special purpose environments with platform IT interconnectivity. May also be responsible for system or network designs that encompass multiple CE and/or NE to include those with differing data protection/classification requirements. DoD 8570.01-M spells out the tasks and duties in detail, which compliance must be adhered to.

Minimum Education: Bachelor's Degree

**132-51-07: Programmer/Analyst (Intermediate)**

Minimum Experience: Three (3) years of experience in relevant technical field

Functional Responsibility: Writes code to create single-threaded or user interface event driven applications, either stand-alone and those which access servers or services. Design, implement, and test database schemas. Use source debuggers and visual development environments. Work with designers and content producers. Write code to generate web pages, access databases and business logic servers. Skills/Specialties include HTML, Java, Oracle, SQL, UNIX, Object Oriented Programming (OOP), and/or Software Test.

Minimum Education: Bachelor's Degree or seven (7) total years of experience in relevant technical field.

**132-51-08: Programmer/Analyst (Journeyman)**

Minimum Experience: Four (4) years of experience in relevant technical field.

Functional Responsibility: Write code to create single-threaded or user interface event driven applications, either stand-alone and those which access servers or services. Design, implement, and test database schemas. Use source debuggers and visual development environments. Work with designers and content producers. Write code to generate web pages, access databases and business logic servers. Skills/Specialties include Java, Oracle, UNIX, System Integration, System Testing, and/or Software Development.

Minimum Education: Bachelor's Degree or eight (8) total years of experience in relevant technical field.

**132-51-09: Programmer/Analyst (Senior)**

Minimum Experience: Five (5) years of experience in relevant technical field.

Functional Responsibility: Write code to create single-threaded or user interface event driven applications, either stand-alone and those which access servers or services. Design, implement, and test database schemas. Use source debuggers and visual development environments. Work with designers and content producers. Write code to generate web pages, access databases and business logic servers. Skills/Specialties include Java, Oracle, SQL, UNIX, System Architecture, Object Oriented Programming (OOP), and/or Software Development.

Minimum Education: Bachelor Degree or nine (9) total years of experience in in relevant technical field.

**132-51-10: Software Engineer (Entry)**

Minimum Experience: One (1) year of experience in relevant technical field.

Functional Responsibility: Write, modify, and debug software for client applications. Use source debuggers and visual development environments. Test and document software for client applications. Write code to create single-threaded, multi-threaded or user interface event driven applications, either stand-alone and those which access servers or services. Skills/Specialties include Software Development.

Minimum Education: Bachelor's Degree. Preferred certifications include CompTIA Security+.

**132-51-11: Software Engineer (Intermediate)**

Minimum Experience: Three (3) years of experience in relevant technical field.

Functional Responsibility: Write, modify, and debug software for client applications. Use source debuggers and visual development environments. Test and document software for client applications. Write code to create single-threaded, multi-threaded or user interface event driven applications, either stand-alone and those which access servers or services. Skills/Specialties include Java/J2EE, Linux, UNIX, Software Test, and/or Software Installation & Upgrade.

Minimum Education: Associate's Degree or two (2) years of Technical School, or seven (7) total years of experience in relevant technical field. Preferred certifications include CompTIA Security+.

**132-51-12: Software Engineer (Journeyman)**

Minimum Experience: Five (5) years of experience in relevant technical field.

Functional Responsibility: Write, modify, and debug software for client applications. Use source debuggers and visual development environments. Test and document software for client applications. Write code to create single-threaded, multi-threaded or user interface event driven applications, either stand-alone and those which access servers or services. Skills/Specialties include Java/J2EE, Linux, UNIX, Software Knowledge, Software Test, and/or Software Development Management.

Minimum Education: Bachelor's Degree or thirteen (13) total years of experience in relevant technical field. Preferred certifications include CompTIA Security +.

**132-51-13: Software Engineer (Lead/Senior)**

Minimum Experience: Ten (10) years of experience in relevant technical field.

Functional Responsibility: Write, modify, and debug software for client applications. Use source debuggers and visual development environments. Test and document software for client applications. Write code to create single-threaded, multi-threaded or user interface event driven applications, either stand-alone and those which access servers or services. Skills/Specialties include Java/J2EE, Linux, UNIX, Software Development, and/or Software Development Lifecycle.

Minimum Education: Bachelor's Degree or twenty (20) total years of experience in relevant technical field. Preferred certifications include CompTIA Security+.

**132-51-14: Software Engineer (Executive Scientist)**

Minimum Experience: Fifteen (15) years of experience in relevant technical field.

Functional Responsibility: Deploy code to websites on production servers in locked down, isolated environments. Troubleshoot websites, databases, and applications residing in a production environment. Manage connection settings between applications, databases, proxy servers, and SMTP servers. Setup and manage web services used for data consumption and data production between dissimilar systems. Manipulate data within applications and for extracts from legacy applications. Maintain out systems agile platforms, eSpaces, users, permissions, and applications. Update code in proprietary out systems coding suites. Manage OCSP and AKO security access to applications. Assist developers with code, server, and database issues. Lead critical break/fix efforts that occur on production systems. Supports the execution of security certification test/demonstrations/evaluations, document results, and develop reports, conclusions, and recommendations. Mentors more junior engineers.

Minimum Education: Master's Degree or Bachelor's with twenty (20) years of relevant experience. 30 (thirty) total years of experience for no degree.

**132-51-15: System Engineer (Journeyman)**

Minimum Experience: Five (5) years of experience in relevant technical field.

Functional Responsibility: Research, design, implement, and troubleshoot information systems and technology solutions in support of business needs. Document help desk troubleshooting procedures, operations manuals, and user guidance. Skills/Specialties include System Testing, Software Knowledge, and/or Hardware Configuration.

Minimum Education: Bachelor's Degree or ten (10) total years of experience in relevant technical field.

**132-51-16: System Engineer (Lead/Senior)**

Minimum Experience: Ten (10) years of experience in relevant technical field.

Functional Responsibility: Provide test result information to other teams to improve product quality. Create tests to inform debugging, root cause analysis, and improvement recommendations. Understand complex systems to create test plans and cases. Automate tests and interpret results. Skills/Specialties include Software Test, Technical Analysis, Technical Writing, Test Automation, Test Engineering, and/or Test Planning.

Minimum Education: Bachelor's Degree or twenty (20) years of experience in relevant technical field.

**132-51-17: Software System Architect (Senior)**

Minimum Experience: Nine (9) years of experience in relevant technical field.

Functional Responsibility: Has detailed knowledge of modern software development processes, to include object-oriented development and use of tools, and how to apply them to software application program development. Capable of translating operational requirements into detailed software/system requirements. Capable of integrating COTS products into software/system architectures. Has knowledge of distributed systems, and issues regarding database replication and distribution for distributed systems. Capable of providing technical direction to design and development teams, and monitoring progress and productivity through the use of metrics. Has advanced knowledge of modern software development processes and tools, with repeated track record of applying them to programs.

Minimum Education: Master's Degree

**132-51-18: Tester**

Minimum Experience: Five (5) years of experience in relevant technical field.

Functional Responsibility: Performs technical analysis for a software framework. This includes requirements analysis, documentation and review. Becomes a subject matter expert (SME) in the application to provide the customer with effective issue resolutions. Provides Tier 2 and Tier 3 quality user support by answering user questions, researching possible solutions to problems, and fostering open communication between the application stakeholders. Works with system developers and designers to identify, diagnose, and document problems and errors in specific components of a system. Applies quantitative methods to study and make recommendations regarding various business and technical issues, including risk management, and time and resource allocation and optimization. Ensures adherence to quality standards and review project deliverables. Provides automation and/or manual testing to software depending on the requirements of the system.

Minimum Education: High School Diploma



**132-51-19: Test Analyst (Intermediate)**

Minimum Experience: Five (5) years of experience in relevant technical field.

Functional Responsibility: Defines, documents, analyzes, performs, and interprets developmental tests for new and/or modified products or product components. Investigates and resolves operational problems in conjunction with other engineering and technical personnel. Provides technical support and advice to other engineering groups. Devises and applies testing procedures for parts or sub-assemblies received from outside vendors. Participates in the development, maintenance and refinement of internal quality control and reliability programs.

Minimum Education: Bachelor's Degree

**132-51-20: Test Engineer (Journeyman)**

Minimum Experience: Three (3) years of experience in relevant technical field.

Functional Responsibility: Provide test result information to other teams to improve product quality. Create tests to inform debugging, root cause analysis, and improvement recommendations. Understand complex systems to create test plans and cases. Automate tests and interpret results. Skills/Specialties include Software Test, Technical Analysis, Technical Writing, Test Automation, Test Engineering, and/or Test Planning.

Minimum Education: Bachelor's Degree

**132-51-21: Test Engineer (Lead/Senior)**

Minimum Experience: Five (5) years of experience in relevant technical field.

Functional Responsibility: Provide test result information to other teams to improve product quality. Create tests to inform debugging, root cause analysis, and improvement recommendations. Understand complex systems to create test plans and cases. Automate tests and interpret results. Skills/Specialties include Software Test, Technical Analysis, Technical Writing, Test Automation, Test Engineering, and/or Test Planning.

Minimum Education: Bachelor's Degree

**132-51-22: Test Manager (Lead/Senior)**

Minimum Experience: Five (5) years of experience in relevant technical field.

Functional Responsibility: Performs technical analysis for a software framework. This includes requirements analysis, documentation and review. Becomes a subject matter expert (SME) in the application to provide the customer with effective issue resolutions. Provides Tier 2 and Tier 3 quality user support by answering user questions, researching possible solutions to problems, and fostering open communication between the application stakeholders. Works with system developers and designers to identify, diagnose, and document problems and errors in specific components of a system. Applies quantitative methods to study and make recommendations regarding various business and technical issues, including risk management, and time and resource allocation and optimization. Ensures adherence to quality standards and review project deliverables. Oversees more junior testers.

Minimum Education: High School Diploma

**132-51-23: Developer**

Minimum Experience: Five (5) years of experience in relevant technical field.

Functional Responsibility: Developing and debugging software applications. Participating in daily stand up meetings and sprint execution. Breaking functional stories into discrete tasks. Participating in backlog refinement and sprint planning sessions. Participating in feedback session and sprint reviews. Participate in the full software development life cycle.

Minimum Education: High School Diploma

**132-51-24: Functional Expert Data Ingestion Specialist**

Minimum Experience: Five (5) years of experience in relevant technical field.

Functional Responsibility: Works with the customer or customer representative to understand and implement operational/technical requirements. Supports integration and configuration of new and existing feed and software architecture. Can identify and test potential performance enhancements and resolve technical issues. Supports the sustainment and building of software environments for the system. Requirements include software development, system administration, and some customer functional analysis.

Minimum Education: High School Diploma

**132-51-25: Business Analyst (Journeyman)**

Minimum Experience: Seven (7) years of experience in relevant technical field.

Functional Responsibility: Conduct requirements analysis and definition, testing, business consulting and support services for automated acquisition systems. Conduct organizational studies and evaluations, design systems and procedures, conduct work simplification and measurement studies, and prepare operations and procedures manuals to assist management in operating more efficiently and effectively.

Minimum Education: Bachelor's Degree

**132-51-26: Engineer Field Software (Journeyman)**

Minimum Experience: Five years of experience in relevant technical field.

Functional Responsibility: Capable of performing analysis of system operations. Has knowledge of and experience in the utilization of operating systems and database management systems. Has experience in fault detection, isolation, and correction of computer systems and individual peripheral devices. Capable of routine system maintenance and administrative functions including: system configuration and modifications; adding, removing and replacing hardware and software items; system startup, shut down, backup and restore; database administration and maintenance; and system user access control. Must be able and willing to deploy and/or travel.

Minimum Education: Bachelor's Degree or thirteen (13) total years of relevant experience.

## USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

### PREAMBLE

**Zapata Technology, Inc.** provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

### COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities, please contact:

#### PROGRAM ADMINISTRATOR:

Name: Scott Bowers  
Title: Chief Financial Officer/Contract Administrator  
Address: 1450 Greene St. Suite 500, Augusta, GA 30901-5246  
Telephone: [\(706\) 607-2516](tel:(706)607-2516)  
E-Mail: [ScottBowers@zapatatechnology.com](mailto:ScottBowers@zapatatechnology.com)





BPA NUMBER \_\_\_\_\_

(CUSTOMER NAME)

BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

(4) This BPA does not obligate any funds.

(5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

(a) Name of Contractor;

- (b) Contract Number;
  - (c) BPA Number;
  - (d) Model Number or National Stock Number (NSN);
  - (e) Purchase Order Number;
  - (f) Date of Purchase;
  - (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
  - (h) Date of Shipment.
- (9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.
- (10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.



## **BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to an ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline of how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer’s needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customer makes a best value selection.